



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

3 February 2025

DIVISION MEMORANDUM

No. 074, s. 2025

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 590 s. 2024 RE:
CORRIGENDUM TO DIVISION MEMORANDUM NO. 584 s. 2024 DIVISION
TRAINING IN DEPED COMPUTERIZATION PROGRAM (DCP)**

- To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary School Heads
All Others Concerned
1. Relative to Division Memorandum No. 590 s. 2024, re: Corrigendum to Division Memorandum No. 584 s. 2024 Division Training in DepEd Computerization Program (DCP), this Office, through the Information Communication and Technology Section, announces that the date of DCP training shall be moved from **February 17-19, 2025 to March 24-26, 2025 for Batch 1 and from February 24-26, 2025 to March 27-29, 2025 for Batch 2.**
 2. Please see Enclosure 1 for the final list of participant and Program Management Team / Technical Working Group.
 3. It is requested that Compensatory Time-Off (CTO) for non-teaching personnel and Service credit for teaching personnel be granted to the participants of this activity for March 29, 2025 (Batch 2 only). This request is in accordance with CSC-DBM Joint Circular No. 2, s. 2015 entitled "Policy Guidelines on Overtime Service and Overtime Pay for Government Employees.
 4. Other provisions in the previous Memorandum are still in effect.
 5. Wide and immediate dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

EAC/Memo_CorrigendumDivisionDCPAdoption
R2-140558/02-05-2025



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Republic of the Philippines
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ENCLOSURE 1

BATCH 1		MARCH 24-26, 2025		
SUB-OFFICE				
BALAYAN EAST	SCHOOL ICT COORDINATOR	BALAYAN NATIONAL HIGH SCHOOL	ROMEL JOHN D. TONG	TEACHER I
BALAYAN EAST	SCHOOL ICT COORDINATOR	BALAYAN NATIONAL HIGH SCHOOL	PORFIRIO T. BAON	MASTER TEACHER II
BALAYAN EAST	SCHOOL ICT COORDINATOR	LUCBAN NATIONAL HIGH SCHOOL	MA. VERLA AFRICA ALVARAN	SCHOOL PRINCIPAL II
BALAYAN EAST	SCHOOL ICT COORDINATOR	LUCBAN NATIONAL HIGH SCHOOL	MARIA JULIETA S. DEL MUNDO	TEACHER III
BALAYAN EAST	DISTRICT ICT COORDINATOR	DAO ELEMENTARY SCHOOL	MARIANO D. BASCO	HEAD TEACHER I
BALAYAN WEST	SCHOOL ICT COORDINATOR	BALAYAN SENIOR HIGH SCHOOL	VRIGIN KATHLEEN D. CUPO	TEACHER II
BALAYAN WEST	SCHOOL ICT COORDINATOR	BALAYAN SENIOR HIGH SCHOOL	CARLO D. PRIGO	TEACHER II
BALAYAN WEST	SCHOOL ICT COORDINATOR	SAN PIRO NATIONAL HIGH SCHOOL	CHRISTIAN JADE D. ALAMAG	TEACHER III
BALAYAN WEST	SCHOOL ICT COORDINATOR	SAN PIRO NATIONAL HIGH SCHOOL	JOSEPH O. MAGNAYE	TEACHER III
BALAYAN WEST	DISTRICT ICT COORDINATOR	DONA ASUNCION MARTINEZ MES	NICOLAS V. PEDRAZA	HEAD TEACHER I
CALACA	SCHOOL ICT COORDINATOR	BATANGAS PROVINCE SCIENCE HIGH SCHOOL	ANGELINE C. PACALIWAGAN	TEACHER III
CALACA	SCHOOL ICT COORDINATOR	CALACA SENIOR HIGH SCHOOL	GERLIE PASNO	TEACHER III
CALACA	SCHOOL ICT COORDINATOR	CALACA SENIOR HIGH SCHOOL	ANGELIE SERRANO	TEACHER II
CALACA	SCHOOL ICT COORDINATOR	PEDRO PATERNO NATIONAL HIGH SCHOOL	KARLA LORRAINE CASTILLANO	TEACHER I
CALACA	SCHOOL ICT COORDINATOR	PEDRO PATERNO NATIONAL HIGH SCHOOL	KHAREN KIMBERLY QINONEZ	TEACHER I
CALACA	SCHOOL ICT COORDINATOR	PUTING KAHYOY NATIONAL HIGH SCHOOL	GISELLE B. VILLALOBOS	TEACHER III
CALACA	DISTRICT ICT COORDINATOR	CALANTAS INTEGRATED SCHOOL	MICHAEL C. CHAVEZ	TEACHER III
CALATAGAN	SCHOOL ICT COORDINATOR	CALATAGAN NATIONAL HIGH SCHOOL	MARY GRACE R. CUETO	TEACHER III
CALATAGAN	SCHOOL ICT COORDINATOR	CALATAGAN NATIONAL HIGH SCHOOL	ROSETTE L. ROBLES	TEACHER III
CALATAGAN	SCHOOL ICT COORDINATOR	CALATAGAN SENIOR HIGH SCHOOL	BRYAN CHRISTOFER M. SARAZA	TEACHER II
CALATAGAN	SCHOOL ICT COORDINATOR	CALATAGAN SENIOR HIGH SCHOOL	MARK LEONIEL T. NOCHE	TEACHER II



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CALATAGAN	SCHOOL ICT COORDINATOR	LUCSUHIN NATIONAL HIGH SCHOOL	JOYCE ANN B. ABIAD	TEACHER III
CALATAGAN	SCHOOL ICT COORDINATOR	LUCSUHIN NATIONAL HIGH SCHOOL	MAYLEEN C. JURIAL	TEACHER I
CALATAGAN	DISTRICT ICT COORDINATOR	CALATAGAN NATIONAL HIGH SCHOOL	DINO V. BUSILIG	HEAD TEACHER II
LEMERY	SCHOOL ICT COORDINATOR	DIONISIO P. VITO NATIONAL HIGH SCHOOL	MARK NEIL C. BENDAÑA	TEACHER I
LEMERY	SCHOOL ICT COORDINATOR	GOVERNOR F. LEVISTE MEMORIAL NATIONAL HIGH SCHOOL	EMERSON M. PUNZALAN	TEACHER III
LEMERY	SCHOOL ICT COORDINATOR	GOVERNOR F. LEVISTE MEMORIAL NATIONAL HIGH SCHOOL	CATHY G. MAGNAYE	TEACHER I
LEMERY	SCHOOL ICT COORDINATOR	LEMERY SENIOR HIGH SCHOOL	JOSE RAY REDEEMIR M. CALANOG	TEACHER II
LEMERY	SCHOOL ICT COORDINATOR	LEMERY SENIOR HIGH SCHOOL	MARX LEWIS BARQUILLA	TEACHER II
LEMERY	SCHOOL ICT COORDINATOR	PAYAPA NATIONAL HIGH SCHOOL	JEFFREY J. ENRIQUEZ	TEACHER III
LEMERY	SCHOOL ICT COORDINATOR	PAYAPA NATIONAL HIGH SCHOOL	GREGORIO O. MAYUGA	TEACHER III
LEMERY	DISTRICT ICT COORDINATOR	SAN ISIDRO LABAC ELEMENTARY SCHOOL	JANETT D. MENDOZA	SCHOOL PRINCIPAL I
LIAN	SCHOOL ICT COORDINATOR	LIAN NATIONAL HIGH SCHOOL	PERLENE E. MENDOZA	TEACHER III
LIAN	SCHOOL ICT COORDINATOR	LIAN NATIONAL HIGH SCHOOL	NORMAN B. LEYNES	TEACHER III
LIAN	SCHOOL ICT COORDINATOR	LIAN SENIOR HIGH SCHOOL	ANGELITO S. ALARAS	TEACHER II
LIAN	SCHOOL ICT COORDINATOR	LIAN SENIOR HIGH SCHOOL	VANNESA LEJANO	TEACHER II
LIAN	SCHOOL ICT COORDINATOR	MATABUNGKAY NATIONAL HIGH SCHOOL	MICHAEL C. MACALINDONG	TEACHER III
LIAN	SCHOOL ICT COORDINATOR	MATABUNGKAY NATIONAL HIGH SCHOOL	ABEGAIL A. INCILAN	TEACHER I
LIAN	DISTRICT ICT COORDINATOR	LIAN CENTRAL SCHOOL	GELYN L. JONSON	SCHOOL PRINCIPAL II
NASUGBU EAST	SCHOOL ICT COORDINATOR	CATANDAAN YABUT NATIONAL HIGH SCHOOL	JOIADA S. MENDOZA	TEACHER III
NASUGBU EAST	SCHOOL ICT COORDINATOR	LUMBANGAN NATIONAL HIGH SCHOOL	PINKY E. APOSTOL	TEACHER III
NASUGBU EAST	SCHOOL ICT COORDINATOR	LUMBANGAN NATIONAL HIGH SCHOOL	CHRISTIAN V. MARZO	TEACHER II
NASUGBU EAST	SCHOOL ICT COORDINATOR	MALAPAD NA BATO NATIONAL HIGH SCHOOL	EDWIN V. BAYLOSIS	TEACHER III



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NASUGBU EAST	SCHOOL ICT COORDINATOR	MALAPAD NA BATO NATIONAL HIGH SCHOOL	KENNETH P. DELA VEGA	TEACHER I
NASUGBU EAST	SCHOOL ICT COORDINATOR	NASUGBU EAST SENIOR HIGH SCHOOL	ADRIAN V. RELOJ	TEACHER II
NASUGBU EAST	SCHOOL ICT COORDINATOR	NASUGBU EAST SENIOR HIGH SCHOOL	KATRINA AMOR L. JUMARANG	TEACHER II
NASUGBU EAST	SCHOOL ICT COORDINATOR	TALA NATIONAL HIGH SCHOOL	CHRISTIAN MARK M. ATIE	TEACHER I
NASUGBU EAST	SCHOOL ICT COORDINATOR	TALA NATIONAL HIGH SCHOOL	LAILANI B. MENDOZA	TEACHER III
NASUGBU EAST	DISTRICT ICT COORDINATOR	BILARAN ELEMENTARY SCHOOL	MA. RITA LUZ M. DE PADUA	SCHOOL PRINCIPAL II
NASUGBU WEST	SCHOOL ICT COORDINATOR	BALAYTIGUE NATIONAL HIGH SCHOOL	ALLAIZA JOY B. GABANE	TEACHER III
NASUGBU WEST	SCHOOL ICT COORDINATOR	BALAYTIGUE NATIONAL HIGH SCHOOL	JULIE B. CRUZ	TEACHER III
NASUGBU WEST	SCHOOL ICT COORDINATOR	BUNDUCAN NATIONAL HIGH SCHOOL	ANALIZA G. DUEÑAS	TEACHER III
NASUGBU WEST	SCHOOL ICT COORDINATOR	DR. CRISOGONO B. ERMITA, SR. MEMORIAL NATIONAL HIGH S	CRESENCIO E. APDON	TEACHER I
NASUGBU WEST	SCHOOL ICT COORDINATOR	DR. CRISOGONO B. ERMITA, SR. MEMORIAL NATIONAL HIGH S	CYNTHIA S. BARCELON	TEACHER III
NASUGBU WEST	SCHOOL ICT COORDINATOR	NASUGBU NATIONAL HIGH SCHOOL	RANCY DESTREZA-ILAO	TEACHER I
NASUGBU WEST	SCHOOL ICT COORDINATOR	PANTALAN SENIOR HIGH SCHOOL	NIXON G. ATIENZA	TEACHER II
NASUGBU WEST	SCHOOL ICT COORDINATOR	PANTALAN SENIOR HIGH SCHOOL	ANA S. ROMA	TEACHER II
NASUGBU WEST	DISTRICT ICT COORDINATOR	NASUGBU WEST CENTRAL SCHOOL	RUFINA SAMONTE	SCHOOL PRINCIPAL IV
TAAL	SCHOOL ICT COORDINATOR	CUBAMBA INTEGRATED SCHOOL	ERICKA D. BATICOS	TEACHER I
TAAL	SCHOOL ICT COORDINATOR	TAAL NATIONAL HIGH SCHOOL	STEVEN GARY D. BISCOCHO	TEACHER I
TAAL	SCHOOL ICT COORDINATOR	TAAL NATIONAL HIGH SCHOOL	LORIMAR C. MALABANAN	TEACHER III
TAAL	SCHOOL ICT COORDINATOR	TAAL SENIOR HIGH SCHOOL	ANGELICA R. VILLOSTAS	TEACHER II
TAAL	SCHOOL ICT COORDINATOR	TAAL SENIOR HIGH SCHOOL	CYNTHIA I. VIDAL	TEACHER II
TAAL	DISTRICT ICT COORDINATOR	TULO ELEMENTARY SCHOOL	RUTHMABELLE E. REYES	SCHOOL PRINCIPAL III
TUY	SCHOOL ICT COORDINATOR	BOLBOK NATIONAL HIGH SCHOOL	JANINE KARLA R. ALDAY	TEACHER I
TUY	SCHOOL ICT COORDINATOR	JOSE LOPEZ MANZANO NATIONAL HIGH SCHOOL	MA. ELENA G. CAHINHINAN	TEACHER I



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TUY	SCHOOL ICT COORDINATOR	JOSE LOPEZ MANZANO NATIONAL HIGH SCHOOL	KRYSTINE JOY M. VILLELA	TEACHER III
TUY	SCHOOL ICT COORDINATOR	MARIA PAZ FRONDA NATIONAL HIGH SCHOOL	APRIL V. RAMOS	TEACHER III
TUY	SCHOOL ICT COORDINATOR	MARIA PAZ FRONDA NATIONAL HIGH SCHOOL	KYLE BENZON B. MULINGBAYAN	TEACHER I
TUY	SCHOOL ICT COORDINATOR	TUY SENIOR HIGH SCHOOL (FORMERLY SHS IN TUY)	MARIA SHIELA D. BAYUNGAN	TEACHER III
TUY	SCHOOL ICT COORDINATOR	TUY SENIOR HIGH SCHOOL (FORMERLY SHS IN TUY)	IVANA D. CANIETE	TEACHER I
TUY	DISTRICT ICT COORDINATOR	SANTIAGO DE GUZMAN ELEMENTARY SCHOOL	VICENTE GELACIO D. PEREZ	HEAD TEACHER III
BAUAN EAST	DISTRICT ICT COORDINATOR	STA. MARIA-SAN PEDRO ES	RIANITA S. PASIGPASIGAN	SCHOOL PRINCIPAL IV
BAUAN WEST	SCHOOL ICT COORDINATOR	AS-IS INTEGRATED SCHOOL	ARTHLYN D. MAGBOJOS	TEACHER III
BAUAN WEST	SCHOOL ICT COORDINATOR	AS-IS INTEGRATED SCHOOL	RHODORA B. AGATAN	TEACHER I
BAUAN WEST	SCHOOL ICT COORDINATOR	BAUAN NATIONAL AGRICULTURAL AND VOCATIONAL HIGH SC	ARIANE M. LACBANES	TEACHER II
BAUAN WEST	SCHOOL ICT COORDINATOR	BAUAN NATIONAL AGRICULTURAL AND VOCATIONAL HIGH SC	RONALDO S. CASISERANO	TEACHER II
BAUAN WEST	SCHOOL ICT COORDINATOR	BAUAN TECHNICAL INTEGRATED HIGH SCHOOL	MAGNO C. SANGALANG JR.	TEACHER III
BAUAN WEST	SCHOOL ICT COORDINATOR	BAUAN TECHNICAL INTEGRATED HIGH SCHOOL	CRISTINA G. TEJERO	TEACHER II
BAUAN WEST	SCHOOL ICT COORDINATOR	SAN VICENTE MANALUPANG NATIONAL HIGH SCHOOL	LECERIA I. CARINGAL	TEACHER III
BAUAN WEST	SCHOOL ICT COORDINATOR	SAN VICENTE MANALUPANG NATIONAL HIGH SCHOOL	JENNIFER C. ROSALES	TEACHER II
BAUAN WEST	DISTRICT ICT COORDINATOR	CENTEX BAUAN	RUNDOLPH R. ABANTO	SCHOOL PRINCIPAL II
LOBO	SCHOOL ICT COORDINATOR	BALIBAGO-BIGA NATIONAL HIGH SCHOOL	RHEALYN A. RAMIREZ	TEACHER I
LOBO	SCHOOL ICT COORDINATOR	BALIBAGO-BIGA NATIONAL HIGH SCHOOL	MAERIAN INGRID L. AGUILA	TEACHER I
LOBO	SCHOOL ICT COORDINATOR	BASILIO S. MARASIGAN MEMORIAL	CHRISANTA D. DIONES	TEACHER I



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		NATIONAL HIGH SCHOOL		
LOBO	SCHOOL ICT COORDINATOR	JAYBANGA INTEGRATED NATIONAL HIGH SCHOOL	KYLE IRENE M. DOTE	TEACHER I
LOBO	SCHOOL ICT COORDINATOR	JAYBANGA INTEGRATED NATIONAL HIGH SCHOOL	BERNADETTE A. FUDOLINO	TEACHER II
LOBO	SCHOOL ICT COORDINATOR	MASAGUITSIT BANALO NATIONAL HIGH SCHOOL	ELLA MAY M. MACATANGAY	TEACHER II
LOBO	SCHOOL ICT COORDINATOR	MASAGUITSIT BANALO NATIONAL HIGH SCHOOL	JOSSIE E. DE CHAVEZ	HEAD TEACHER I
LOBO	SCHOOL ICT COORDINATOR	MALAPAD NA PARANG NATIONAL HIGH SCHOOL	IRISH M. BANILA	TEACHER I
LOBO	DISTRICT ICT COORDINATOR	CALUMPIT ELEMENTARY SCHOOL	RON MARQUEZ	HEAD TEACHER II
MABINI	SCHOOL ICT COORDINATOR	ANSELMO A. SANDOVAL MEMORIAL NATIONAL HIGH SCHOOL	BRIAN ALAINE P. ANTANG	TEACHER II
MABINI	SCHOOL ICT COORDINATOR	ANSELMO A. SANDOVAL MEMORIAL NATIONAL HIGH SCHOOL	SHERWIN A. ARAGO	TEACHER II
MABINI	SCHOOL ICT COORDINATOR	APOLINARIO MABINI NATIONAL HIGH SCHOOL	JESSA MARIE D. BARIN	TEACHER III
MABINI	SCHOOL ICT COORDINATOR	MABINI NATIONAL HIGH SCHOOL	MELANIE M. ALIDO	TEACHER III
MABINI	SCHOOL ICT COORDINATOR	MAINAGA-SAN FRANCISCO INTEGRATED SCHOOL	RHEA R. SARMIENTO	TEACHER III
MABINI	SCHOOL ICT COORDINATOR	MAINAGA-SAN FRANCISCO INTEGRATED SCHOOL	CHRISTIAN F. MACARAIG	TEACHER II
MABINI	DISTRICT ICT COORDINATOR	SAN JOSE ELEMENTARY SCHOOL	YSON O. ABARINTOS	HEAD TEACHER I
SAN LUIS	SCHOOL ICT COORDINATOR	BANOYO NATIONAL HIGH SCHOOL	MATHEW ALLIENE D. MENDOZA	HEAD TEACHER I
SAN LUIS	SCHOOL ICT COORDINATOR	BANOYO NATIONAL HIGH SCHOOL	ROSALIE C. VILLANUEVA	TEACHER III
SAN LUIS	SCHOOL ICT COORDINATOR	LUYA INTEGRATED SCHOOL	KIM VIRGEL L. LAYRON	TEACHER I
SAN LUIS	SCHOOL ICT COORDINATOR	LUYA INTEGRATED SCHOOL	CHONA B. BADILLO	TEACHER III
SAN LUIS	SCHOOL ICT COORDINATOR	SAN LUIS SENIOR HIGH SCHOOL	ANGELO B. MANALO	SCHOOL PRINCIPAL II
SAN LUIS	SCHOOL ICT COORDINATOR	SAN LUIS SENIOR HIGH SCHOOL	MARJORIE MAY D. BENITEZ	TEACHER II



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SAN LUIS	SCHOOL ICT COORDINATOR	STA. MONICA NATIONAL HIGH SCHOOL	ROWENA A. DELA ROSA	TEACHER III
SAN LUIS	SCHOOL ICT COORDINATOR	STA. MONICA NATIONAL HIGH SCHOOL	GAYNOR J. ASERON	TEACHER III
SAN LUIS	DISTRICT ICT COORDINATOR	ABIACAO ELEMENTARY SCHOOL	JASMIN L. CAIBIGAN	SCHOOL PRINCIPAL I
SAN PASCUAL	SCHOOL ICT COORDINATOR	ALALUM NATIONAL HIGH SCHOOL	GLAIZA L. EPONDULAN	TEACHER III
SAN PASCUAL	SCHOOL ICT COORDINATOR	ALALUM NATIONAL HIGH SCHOOL	MERRY JANE D. MARASIGAN	TEACHER II
SAN PASCUAL	SCHOOL ICT COORDINATOR	ILAT NATIONAL HIGH SCHOOL	FATIMA M. CRUZAT	TEACHER III
SAN PASCUAL	SCHOOL ICT COORDINATOR	ILAT NATIONAL HIGH SCHOOL	RONNALYN V. LAYCO	TEACHER III
SAN PASCUAL	SCHOOL ICT COORDINATOR	MALAKING POOK NATIONAL HIGH SCHOOL	PATRICIA BIANCA S. RAZON	TEACHER III
SAN PASCUAL	SCHOOL ICT COORDINATOR	MALAKING POOK NATIONAL HIGH SCHOOL	MAICA D. ROSALES	TEACHER III
SAN PASCUAL	SCHOOL ICT COORDINATOR	SAN PASCUAL NATIONAL HIGH SCHOOL	ROCHELL R. BANDONG	HEAD TEACHER I
SAN PASCUAL	SCHOOL ICT COORDINATOR	SAN PASCUAL NATIONAL HIGH SCHOOL	JAYSON A. SIGLOS	MASTER TEACHER I
SAN PASCUAL	DISTRICT ICT COORDINATOR	LAUREL ELEMENTARY SCHOOL	DONATA M. DE GUZMAN	SCHOOL PRINCIPAL I
TINGLOY	SCHOOL ICT COORDINATOR	PAPAYA NATIONAL HIGH SCHOOL	MERRY GRACE E. DELOS SANTOS	TEACHER I
TINGLOY	SCHOOL ICT COORDINATOR	PAPAYA NATIONAL HIGH SCHOOL	BERNARDO M. ELARMO	TEACHER I
TINGLOY	SCHOOL ICT COORDINATOR	TINGLOY NATIONAL HIGH SCHOOL	MARLON B. EVANGELISTA	TEACHER III
TINGLOY	SCHOOL ICT COORDINATOR	TINGLOY NATIONAL HIGH SCHOOL	KHRISTINE JOY H. DE MESA	TEACHER I
TINGLOY	SCHOOL ICT COORDINATOR	TINGLOY SENIOR HIGH SCHOOL	JAMESON GARCIA	TEACHER II
TINGLOY	SCHOOL ICT COORDINATOR	TINGLOY SENIOR HIGH SCHOOL	MARIANNE KHEY M. CASTILLO	TEACHER II
TINGLOY	DISTRICT ICT COORDINATOR	STO. TOMAS ELEMENTARY SCHOOL	CLAIRE F. ANTHONY	SCHOOL PRINCIPAL II



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BATCH 2		MARCH 27-29, 2025		
SUB-OFFICE				
AGONCILLO	SCHOOL ICT COORDINATOR	AGONCILLO NATIONAL HIGH SCHOOL	MELANIE D. MAGBOO	TEACHER III
AGONCILLO	SCHOOL ICT COORDINATOR	AGONCILLO SENIOR HIGH SCHOOL	RACHEL B. CABELLO	TEACHER II
AGONCILLO	SCHOOL ICT COORDINATOR	AGONCILLO SENIOR HIGH SCHOOL	MYLA JANE O. MALABANAN	TEACHER I
AGONCILLO	SCHOOL ICT COORDINATOR	BANYAGA MUNTI NATIONAL HIGH SCHOOL	JUVY D. REYES	TEACHER III
AGONCILLO	SCHOOL ICT COORDINATOR	CORAL NA MUNTI NATIONAL HIGH SCHOOL	CHRISTIAN G. REYES	TEACHER II
AGONCILLO	SCHOOL ICT COORDINATOR	CORAL NA MUNTI NATIONAL HIGH SCHOOL	ETHEL A. MENDOZA	TEACHER III
AGONCILLO	DISTRICT ICT COORDINATOR	BALANGON ELEMENTARY SCHOOL	LUDIVINA G. SARMIENTO	SCHOOL PRINCIPAL I
ALITAGTAG	SCHOOL ICT COORDINATOR	ALITAGTAG NATIONAL HIGH SCHOOL	SHERWIN R. REYES	TEACHER III
ALITAGTAG	SCHOOL ICT COORDINATOR	ALITAGTAG NATIONAL HIGH SCHOOL	OBET C. HERNANDEZ	MASTER TEACHER II
ALITAGTAG	SCHOOL ICT COORDINATOR	ALITAGTAG SENIOR HIGH SCHOOL	MELODY B. BUENAVENTURA	TEACHER II
ALITAGTAG	SCHOOL ICT COORDINATOR	ALITAGTAG SENIOR HIGH SCHOOL	JAYPEE D. PEDRIGAL	TEACHER III
ALITAGTAG	DISTRICT ICT COORDINATOR	PING-AS CORAL ELEMENTARY SCHOOL	LANIE Q. LAROZA	HEAD TEACHER I
BALETE	SCHOOL ICT COORDINATOR	BALETE NATIONAL HIGH SCHOOL	JEFFREY ANGELO C. GERONIMO	TEACHER III
BALETE	SCHOOL ICT COORDINATOR	BALETE NATIONAL HIGH SCHOOL	APRYL VERGARA	TEACHER III
BALETE	SCHOOL ICT COORDINATOR	EMILIA L. MALABANAN INTEGRATED SCHOOL	SHELA R. CAGUITLA	TEACHER III
BALETE	SCHOOL ICT COORDINATOR	EMILIA L. MALABANAN INTEGRATED SCHOOL	ALBERT M. UMALI	TEACHER I
BALETE	SCHOOL ICT COORDINATOR	PRIMITIVO KALAW SENIOR HIGH SCHOOL	ARNEL E. RESABA	TEACHER II
BALETE	SCHOOL ICT COORDINATOR	PRIMITIVO KALAW SENIOR HIGH SCHOOL	KARINA MAE A. MARTINEZ	TEACHER II
BALETE	DISTRICT ICT COORDINATOR	LOOC ELEMENTARY SCHOOL	NYMPHAA M. LORESTO	TEACHER III



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CUENCA	SCHOOL ICT COORDINATOR	CUENCA NATIONAL HIGH SCHOOL	EDISON R. VILLAHERMOSA	HEAD TEACHER II
CUENCA	SCHOOL ICT COORDINATOR	CUENCA NATIONAL HIGH SCHOOL	LORENO P. NORCIO	TEACHER II
CUENCA	SCHOOL ICT COORDINATOR	CUENCA SENIOR HIGH SCHOOL	ROSE MARNIE R. MANDING	TEACHER II
CUENCA	SCHOOL ICT COORDINATOR	CUENCA SENIOR HIGH SCHOOL	NOEL M. UBAN	TEACHER I
CUENCA	SCHOOL ICT COORDINATOR	FERMIN LA ROSA NATIONAL HIGH SCHOOL	MYLEN ATIENZA	TEACHER III
CUENCA	SCHOOL ICT COORDINATOR	FERMIN LA ROSA NATIONAL HIGH SCHOOL	JASMIN A. HARINA	HEAD TEACHER II
CUENCA	DISTRICT ICT COORDINATOR	CALUMAYIN ELEMENTARY SCHOOL	MARILOU P. MAGPANTAY	PRINCIPAL I
LAUREL	SCHOOL ICT COORDINATOR	BALAKILONG INTEGRATED SCHOOL	HANAH JOY C. ROSALES	TEACHER I
LAUREL	SCHOOL ICT COORDINATOR	BALAKILONG INTEGRATED SCHOOL	JOSELYN C. VEGA	MASTER TEACHER I
LAUREL	SCHOOL ICT COORDINATOR	BUGAAN INTEGRATED SCHOOL	KRISTINE JOY R. CARSOCHO	TEACHER III
LAUREL	SCHOOL ICT COORDINATOR	BUGAAN INTEGRATED SCHOOL	ZYRA JANE C. CARANDANG	TEACHER I
LAUREL	SCHOOL ICT COORDINATOR	SAN GREGORIO INTEGRATED SCHOOL	JOCELYN A. PANGANIBAN	TEACHER III
LAUREL	SCHOOL ICT COORDINATOR	SAN GREGORIO INTEGRATED SCHOOL	JULIE ANN S. SARMIENTO	TEACHER I
LAUREL	SCHOOL ICT COORDINATOR	WENCESLAO TRINIDAD MEMORIAL NATIONAL HIGH SCHOOL	MARIZ B. BALBA	TEACHER III
LAUREL	SCHOOL ICT COORDINATOR	WENCESLAO TRINIDAD MEMORIAL NATIONAL HIGH SCHOOL	EDNA H. ATAMOSA	
LAUREL	DISTRICT ICT COORDINATOR	STA. MARIA ELEMENTARY SCHOOL	BERNARDO ORTEGA	HEAD TEACHER II
MALVAR	SCHOOL ICT COORDINATOR	DON JULIO LEVISTE MEMORIAL NATIONAL HIGH SCHOOL	ANN JENETH M. VALENCIA	TEACHER II
MALVAR	SCHOOL ICT COORDINATOR	DON JULIO LEVISTE MEMORIAL NATIONAL HIGH SCHOOL	BERNADETTE R. LLANES	TEACHER III
MALVAR	SCHOOL ICT COORDINATOR	LUTA SUR NATIONAL HIGH SCHOOL	NILO M. VANGUARDIA	HEAD TEACHER II



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MALVAR	SCHOOL ICT COORDINATOR	MALVAR SCHOOL OF ARTS AND TRADE	JAY MART L. MANALO	TEACHER III
MALVAR	SCHOOL ICT COORDINATOR	MALVAR SCHOOL OF ARTS AND TRADE	KRYSTEL C. LATIDO	TEACHER III
MALVAR	SCHOOL ICT COORDINATOR	MALVAR SENIOR HIGH SCHOOL	JOMEL D. ROSITA	TEACHER II
MALVAR	SCHOOL ICT COORDINATOR	MALVAR SENIOR HIGH SCHOOL	MARY JEAN N. ABEJUELA	TEACHER I
MALVAR	SCHOOL ICT COORDINATOR	SAN ISIDRO NATIONAL HIGH SCHOOL (MALVAR)	BOYET G. CABUTIHAN	TEACHER III
MALVAR	SCHOOL ICT COORDINATOR	SAN ISIDRO NATIONAL HIGH SCHOOL (MALVAR)	MARJOELYN F. HUELAR	TEACHER I
MALVAR	SCHOOL ICT COORDINATOR	SANTIAGO NATIONAL HIGH SCHOOL (MALVAR)	JEFFREY S. DE LAS ALAS	SCHOOL PRINCIPAL I
MALVAR	SCHOOL ICT COORDINATOR	SANTIAGO NATIONAL HIGH SCHOOL (MALVAR)	JOSEPH LEO C. DE GUZMAN	TEACHER II
MALVAR	DISTRICT ICT COORDINATOR	MALVAR CENTRAL SCHOOL	GILBERT PEREZ	SCHOOL PRINCIPAL III
MATAAS NA KAHOY	SCHOOL ICT COORDINATOR	MATAAS NA KAHOY NATIONAL HIGH SCHOOL	JAYGIE Q. GANAL	TEACHER III
MATAAS NA KAHOY	SCHOOL ICT COORDINATOR	MATAAS NA KAHOY NATIONAL HIGH SCHOOL	JOHN CARLO L. DE ROXAS	TEACHER II
MATAASNAKAHOY	SCHOOL ICT COORDINATOR	BAYORBOR NATIONAL HIGH SCHOOL	GLEN P. LUBIS	HEAD TEACHER I
MATAASNAKAHOY	SCHOOL ICT COORDINATOR	BAYORBOR NATIONAL HIGH SCHOOL	JEFFREY L. MAGALLANES	TEACHER III
MATAASNAKAHOY	SCHOOL ICT COORDINATOR	MATAASNAKAHOY SENIOR HIGH SCHOOL	DONALD D. GUTIERREZ	TEACHER II
MATAASNAKAHOY	SCHOOL ICT COORDINATOR	MATAASNAKAHOY SENIOR HIGH SCHOOL	EDGARDO JR CASANOVA	TEACHER I
MATAASNAKAHOY	DISTRICT ICT COORDINATOR	PAARALANG ELEMENTARYA NG LUMANGLIPA	LARRY C. OBTIAL	SCHOOL PRINCIPAL I
SAN NICOLAS	SCHOOL ICT COORDINATOR	MAABUD NATIONAL HIGH SCHOOL	CATHRINE ANN P. MARTINEZ	TEACHER III
SAN NICOLAS	SCHOOL ICT COORDINATOR	MAABUD NATIONAL HIGH SCHOOL	CHRISTIAN M. CALUBAG	TEACHER III
SAN NICOLAS	SCHOOL ICT COORDINATOR	SAN NICOLAS INTEGRATED HIGH SCHOOL	ALEXANDER P. IDNAY JR	Teacher III
SAN NICOLAS	SCHOOL ICT COORDINATOR	SAN NICOLAS INTEGRATED HIGH SCHOOL	MONETTE C. DARIA	TEACHER II
SAN NICOLAS	DISTRICT ICT COORDINATOR	MUNLAWIN ELEMENTARY SCHOOL	RACHEL P. ALMENDRAL	SCHOOL PRINCIPAL II
STA. TERESITA	SCHOOL ICT COORDINATOR	SAMPA-PACIFICO INTEGRATED SCHOOL (KTO12)	LUCITA S. PASCUAL	SCHOOL PRINCIPAL III



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STA. TERESITA	SCHOOL ICT COORDINATOR	SAMPA-PACIFICO INTEGRATED SCHOOL (KTO12)	RAPHY A. BRIONES	TEACHER I
STA. TERESITA	SCHOOL ICT COORDINATOR	STA. TERESITA NATIONAL HIGH SCHOOL	LORNA U. DINGLASAN	SCHOOL PRINCIPAL IV
STA. TERESITA	SCHOOL ICT COORDINATOR	STA. TERESITA NATIONAL HIGH SCHOOL	ISRAELI D. BONITE	MASTER TEACHER I
STA. TERESITA	SCHOOL ICT COORDINATOR	TAMBO INTEGRATED SCHOOL	ARNEL A. ALCANTARA	HEAD TEACHER I
STA. TERESITA	SCHOOL ICT COORDINATOR	TAMBO INTEGRATED SCHOOL	ERICA C. CARAIG	TEACHER I
STA. TERESITA	DISTRICT ICT COORDINATOR	SAIMSIM ELEMENTARY SCHOOL	MARICRIS C. ROSALES	SCHOOL PRINCIPAL I
TALISAY	SCHOOL ICT COORDINATOR	BALAS BUCO STA. MARIA NATIONAL HIGH SCHOOL	REGIE REY U. HERNANDEZ	TEACHER I
TALISAY	SCHOOL ICT COORDINATOR	BALAS BUCO STA. MARIA NATIONAL HIGH SCHOOL	JAENA N. DELA CERNA	TEACHER III
TALISAY	SCHOOL ICT COORDINATOR	DONA MARIA LAUREL PLATON SCHOOL OF AGRICULTURE	HECTOR A. CAPUA	HEAD TEACHER I
TALISAY	SCHOOL ICT COORDINATOR	DONA MARIA LAUREL PLATON SCHOOL OF AGRICULTURE	JEFFERSON C. PADILLA	MASTER TEACHER I
TALISAY	SCHOOL ICT COORDINATOR	TALISAY SENIOR HIGH SCHOOL	NATHANIEL B. MIRANDA	TEACHER II
TALISAY	SCHOOL ICT COORDINATOR	TALISAY SENIOR HIGH SCHOOL	ANGELICA A. RUBIO	TEACHER II
TALISAY	DISTRICT ICT COORDINATOR	BALAS ELEMENTARY SCHOOL	IVY PADILLA	SCHOOL PRINCIPAL I
IBAAN	SCHOOL ICT COORDINATOR	DR. JUAN A. PASTOR INTEGRATED NATIONAL HIGH SCHOOL	EDWIN D. PAGCALIWAGAN	TEACHER III
IBAAN	SCHOOL ICT COORDINATOR	DR. JUAN A. PASTOR INTEGRATED NATIONAL HIGH SCHOOL	ENGINEER ANDREA P. BRIONES	TEACHER III
IBAAN	SCHOOL ICT COORDINATOR	MABALOR-CATANDALA INTEGRATED SCHOOL	MARIA CECILA J. TAPIRO	TEACHER III
IBAAN	SCHOOL ICT COORDINATOR	MABALOR-CATANDALA INTEGRATED SCHOOL	NICOLE L. TANYAG	TEACHER III
IBAAN	SCHOOL ICT COORDINATOR	PROCOPIO MAILIG MEMORIAL INTEGRATED SCHOOL	JEZEL R. SINOHIN	TEACHER III
IBAAN	SCHOOL ICT COORDINATOR	PROCOPIO MAILIG MEMORIAL	ROBERTO C. ENRIQUEZ JR	TEACHER I



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		INTEGRATED SCHOOL		
IBAAN	SCHOOL ICT COORDINATOR	SAN AGUSTIN INTEGRATED SCHOOL	RONNALYN C. BAUTRO	Teacher I
IBAAN	SCHOOL ICT COORDINATOR	SAN AGUSTIN INTEGRATED SCHOOL	MARGE A. DEL MUNDO	MASTER TEACHER I
IBAAN	DISTRICT ICT COORDINATOR	IBAAN CENTRAL SCHOOL	ALBERTO M. DE CHAVEZ	SCHOOL PRINCIPAL IV
PADRE GARCIA	SCHOOL ICT COORDINATOR	BUKAL INTEGRATED NATIONAL HIGH SCHOOL	JOBELLE R. BANCORO	TEACHER III
PADRE GARCIA	SCHOOL ICT COORDINATOR	BUKAL INTEGRATED NATIONAL HIGH SCHOOL	EMELLY A. FAJARDO	TEACHER III
PADRE GARCIA	SCHOOL ICT COORDINATOR	PADRE GARCIA NATIONAL HIGH SCHOOL	EVELYN L. SERRANO	TEACHER II
PADRE GARCIA	SCHOOL ICT COORDINATOR	PADRE GARCIA NATIONAL HIGH SCHOOL	CECILE DE CHAVEZ	TEACHER II
PADRE GARCIA	SCHOOL ICT COORDINATOR	PANSOL INTEGRATED NATIONAL HIGH SCHOOL	ARIEL M. VERGARA	MASTER TEACHER I
PADRE GARCIA	SCHOOL ICT COORDINATOR	PANSOL INTEGRATED NATIONAL HIGH SCHOOL	RONNEL D. GUBATON	TEACHER III
PADRE GARCIA	DISTRICT ICT COORDINATOR	BAWIELEMENTARY SCHOOL	RUSSELL L. PEREZ	SCHOOL PRINCIPAL I
ROSARIO EAST	SCHOOL ICT COORDINATOR	ALUPAY NATIONAL HIGH SCHOOL	NIDA A. ILAGAN	HEAD TEACHER I
ROSARIO EAST	SCHOOL ICT COORDINATOR	ALUPAY NATIONAL HIGH SCHOOL	GERLYN F. HERNANDEZ	TEACHER II
ROSARIO EAST	SCHOOL ICT COORDINATOR	MACALAMCAM B NATIONAL HIGH SCHOOL	CATHERINE G. LIBUNA	TEACHER II
ROSARIO EAST	SCHOOL ICT COORDINATOR	PINAGSIBAAN INTEGRATED SCHOOL	MELODY D. INANDAN	TEACHER III
ROSARIO EAST	SCHOOL ICT COORDINATOR	PINAGSIBAAN INTEGRATED SCHOOL	JEJOMAR A. AGUÑA	TEACHER I
ROSARIO EAST	SCHOOL ICT COORDINATOR	THE SAINT ISIDORE NATIONAL HIGH SCHOOL	DIANA LYN B. DE CASTRO	TEACHER I
ROSARIO EAST	DISTRICT ICT COORDINATOR	THE SAINT ISIDORE NATIONAL HIGH SCHOOL	MELITA P. OPINA	Head Teacher III
ROSARIO WEST	SCHOOL ICT COORDINATOR	BAYAWANG INTEGRATED SCHOOL	ABEGAIL E. JAVIER	TEACHER III
ROSARIO WEST	SCHOOL ICT COORDINATOR	BAYAWANG INTEGRATED SCHOOL	GLEN D. PAGCALIWAGAN	HEAD TEACHER I
ROSARIO WEST	SCHOOL ICT COORDINATOR	BULIHAN INTEGRATED SENIOR HIGH SCHOOL	ARGENEL L. VILLALOBOS	TEACHER III



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ROSARIO WEST	SCHOOL ICT COORDINATOR	BULIHAN INTEGRATED SENIOR HIGH SCHOOL	CIRILA B. RAMINTAS, PHD.	HEAD TEACHER I
ROSARIO WEST	SCHOOL ICT COORDINATOR	CALANTAS NATIONAL HIGH SCHOOL	LINA R. LANARIO	TEACHER III
ROSARIO WEST	SCHOOL ICT COORDINATOR	CALANTAS NATIONAL HIGH SCHOOL	CRESELYN R. UNTALAN	TEACHER I
ROSARIO WEST	DISTRICT ICT COORDINATOR	TUBAHAN ELEMENTARY SCHOOL	BENEDICTO S. CALINGASAN	HEAD TEACHER III
SAN JOSE	SCHOOL ICT COORDINATOR	BIGAIN INTEGRATED SCHOOL	ALDREN P. BANTOG	TEACHER II
SAN JOSE	SCHOOL ICT COORDINATOR	BIGAIN INTEGRATED SCHOOL	JUVY L. ESCALONA	TEACHER III
SAN JOSE	SCHOOL ICT COORDINATOR	DR. BONIFACIO A. MASILUNGAN INTEGRATED NATIONAL HIGH SCHOOL	MHAYO C. GONZALES	TEACHER II
SAN JOSE	SCHOOL ICT COORDINATOR	MARCOS ESPEJO INTEGRATED SCHOOL	ANADEL L. FRANCISCO	Teacher I
SAN JOSE	SCHOOL ICT COORDINATOR	TAYSAN SAN JOSE INTEGRATED NATIONAL HIGH SCHOOL	MARIA CHRISTINA B. DE CASTRO	TEACHER II
SAN JOSE	SCHOOL ICT COORDINATOR	TAYSAN SAN JOSE INTEGRATED NATIONAL HIGH SCHOOL	LEIZEL D. TENORIO	TEACHER II
SAN JOSE	DISTRICT ICT COORDINATOR	AYA ELEMENTARY SCHOOL	ANNALIZA A. GARING	SCHOOL PRINCIPAL I
SAN JUAN EAST	SCHOOL ICT COORDINATOR	APLAYA NATIONAL HIGH SCHOOL	MARY JOY B. ENRIQUEZ	TEACHER III
SAN JUAN EAST	SCHOOL ICT COORDINATOR	CALUBCOB I NATIONAL HIGH SCHOOL	PAMELA B. ARANAS	TEACHER I
SAN JUAN EAST	SCHOOL ICT COORDINATOR	CALUBCOB I NATIONAL HIGH SCHOOL	NOEL M. SALAGUBANG	TEACHER I
SAN JUAN EAST	SCHOOL ICT COORDINATOR	NAGSAULAY INTEGRATED NATIONAL HIGH SCHOOL	MARVELIN L. MENDOZA	SCHOOL PRINCIPAL I
SAN JUAN EAST	SCHOOL ICT COORDINATOR	NAGSAULAY INTEGRATED NATIONAL HIGH SCHOOL	MICHAEL P. BUENDIA	TEACHER III
SAN JUAN EAST	DISTRICT ICT COORDINATOR	CALITCALIT ELEMENTARY SCHOOL	LEILANI D. MAULION	SCHOOL PRINCIPAL I
SAN JUAN WEST	SCHOOL ICT COORDINATOR	ANGELES LUISTRO INTEGRATED SENIOR HIGH SCHOOL	JAY G. CUDIAMAT	TEACHER III
SAN JUAN WEST	SCHOOL ICT COORDINATOR	ANGELES LUISTRO INTEGRATED SENIOR HIGH SCHOOL	ROSA V. BANAIRA	TEACHER III



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SAN JUAN WEST	SCHOOL ICT COORDINATOR	BUHAYNASAPA INTEGRATED NATIONAL HIGH SCHOOL	JAYLORD B. MAGPANTAY	TEACHER III
SAN JUAN WEST	SCHOOL ICT COORDINATOR	BUHAYNASAPA INTEGRATED NATIONAL HIGH SCHOOL	JOHN RYAN S.L. GUTIERREZ	MASTER TEACHER I
SAN JUAN WEST	SCHOOL ICT COORDINATOR	PALAHANAN INTEGRATED NATIONAL HIGH SCHOOL	MAYDEL N. DE CASTRO	TEACHER III
SAN JUAN WEST	SCHOOL ICT COORDINATOR	PALAHANAN INTEGRATED NATIONAL HIGH SCHOOL	JESSICA R. SALAZAR	TEACHER II
SAN JUAN WEST	DISTRICT ICT COORDINATOR	PAARALANG ELEMENTARYA NG PALAHANAN	HERBERT A. SALVA CRUZ	SCHOOL PRINCIPAL I
TAYSAN	SCHOOL ICT COORDINATOR	DAGATAN NATIONAL HIGH SCHOOL	MERALD A. OTICO	TEACHER II
TAYSAN	SCHOOL ICT COORDINATOR	DAGATAN NATIONAL HIGH SCHOOL	RONALD JAYSON H. LONTOC	TEACHER III
TAYSAN	SCHOOL ICT COORDINATOR	PINAGBAYANAN INTEGRATED NATIONAL HIGH SCHOOL	MARIDEL P. LONTOC	TEACHER III
TAYSAN	SCHOOL ICT COORDINATOR	PINAGBAYANAN INTEGRATED NATIONAL HIGH SCHOOL	ZARAH ELAINE A. BARZA	TEACHER I
TAYSAN	SCHOOL ICT COORDINATOR	TAYSAN SENIOR HIGH SCHOOL	JAYCEL KASILAG	TEACHER III
TAYSAN	SCHOOL ICT COORDINATOR	TAYSAN SENIOR HIGH SCHOOL	JUDEL Z. BISA	TEACHER II
TAYSAN	SCHOOL ICT COORDINATOR	TILAMBO NATIONAL HIGH SCHOOL	MILDRED R. LAURON	TEACHER III
TAYSAN	DISTRICT ICT COORDINATOR	SAN ISIDRO NATIONAL HIGH SCHOOL	RECHIEL GARCIA-GUERRA	TEACHER III



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Program Management Team / Technical Working Group

Executive Committee
MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

GREGORIO T. MUECO, CESO VI
Assistant Schools Division Superintendent

RHINA O. ILAGAN, PhD
OIC-Assistant Schools Division Superintendent

Proponent/Training Manager	Ernani A. Catapat Elizalde L. Piol Aries T. Awatin	<ul style="list-style-type: none">• Spearheads the pre, during and post implementation of the activity
Resource Person/Speaker	Ernani A. Catapat Elizalde L. Piol Aries T. Awatin Vrigin Kathleen D. Cupo Nina Grace T. Aquino Ernaldo Tavares Dommel Aceveda Orven Mendoza	<ul style="list-style-type: none">• Share their expertise in delivering the assigned topics
Logistics, Registration and Certificates	Sarah Jane B. Magnaye	<ul style="list-style-type: none">• Prepares attendance, meal and acknowledgement forms• Ensures that all participants are registered daily• Distributes training kits upon acknowledgement by participants



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		<ul style="list-style-type: none"> • Photocopies of all registration form • Prepare and sort out the certificates of recognition, participation and appearance.
QATAME	Jessa S. Guerra	<ul style="list-style-type: none"> • Prepares Monitoring tool for the four L&D subsystems • Ensure Quality outputs from the LDNA Stage up to the Impact Evaluation • Gathers consolidates and submits M&E reports
Class Managers/ Process Observers	Rundolph R. Abanto Alberto M. De Chavez	<ul style="list-style-type: none"> • Acts as Class Adviser • Accomplish the Process Observation Sheets
ICT	John Lhester Gabo	<ul style="list-style-type: none"> • Ensures the functionality of the sound system including microphones • Prepares the SD of the Program • Collects the Slide Decks of the resource persons
Health and Welfare	1 st Batch Jaime John Montelegre Christian Harina 2 nd Batch Maybelle Sangalang Mary Grace Dalisay	<ul style="list-style-type: none"> • Monitors cleanliness and safety of the venue of participants are well- taken care of
Documentation	Darrell Montalbo	<ul style="list-style-type: none"> • Prepares the activity's narrative



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		and photo documentation
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